

H.P. STATE CIVIL SUPPLIES CORPORATION LIMITED
(A State Government Undertaking)
HP NVP COMMERCIAL COMPLEX, KASUMPTI, SHIMLA-171009 HP

ANNEXURE-I

**EXISTING RECRUITMENT AND PROMOTION RULES FOR THE POST OF DIVISIONAL
MANAGER / PROCUREMENT MANAGER / DISTRIBUTION MANAGER**

S. No.	PARTICULARS	R & P RULES
1	Name of the Post	Divisional Manager/Procurement Manager/ Distribution Manager
2	No. of Posts	4
3	Classification	Class-I
4	Scale of Pay (expanded notation)	10025-275-10300-340-12000-375-13500-400- 15100(Pre Revised) Pay band Rs. 15600-39100 + Rs. 6600 GP (Revised)
5	Whether Selection Post or Non- Selection Post	Selection
6	Age of direct recruitment	Not Applicable
7	Minimum educational & other qualifications required for direct recruitment	Not Applicable
8	Whether age, educational qualification Prescribed for direct recruits will apply in case of promotion	Not Applicable
9	Period of probation, if any	Two years, subject to such further extension for a period not exceeding one year, as may be ordered by the competent authority in special circumstances and for reasons to be recorded in writing.
10	Method of recruitment, whether by direct recruitment or by promotion, deputation, transfer and the percentage of vacancies to be filled in by various methods.	By promotion failing which on secondment basis.
11	In case of recruitment by promotion, deputation, transfer , grades from which promotion/ deputation/transfer is to made.	i) By promotion from amongst Area Manager/ Procurement Officer/ Sr. Accounts Officer with 3 years of service as such in the Corpn. on the basis of pooled seniority with reference to the date from which they get seniority in the service of the Corporation in relevant cadre subject to inter-se-category- wise seniority being maintained. ii) On secondment basis from amongst officers of State Govt./other Autonomous Bodies/Corpns. holding equivalent scale of pay.
12	If a departmental promotion committee exists, what is its composition	Secy. Food & Supplies Managing Director GM (Admn.)/ General Manager