

H.P. State Civil Supplies Corporation Limited

Regd. office: Block No. 16 & 17, SDA Commercial complex, Kasumpti, Shimla-171 009 H.P.
CIN: U99999HP1980SGC004263
GSTIN: 02AABCH4054K1ZV



Ph. No.: 0177-2621583, 2621951, 2627951,
2621176, 2627017, 2620539
Fax No.: 0177-2625537
e-mail: headoffice@himapurti.com,
website: www.himapurti.in

HPSCSC/Admn.3-1/80-V- - 3619

Dated: 23-06-2023

OFFICE ORDER

By virtue of powers vested in it under Service Bye-laws and Clause 17 (i) of Article 133 of the Memorandum and Articles of Association of H.P. State Civil Supplies Corporation Limited, the Recruitment & Promotion Rules for the post of Distribution/Divisional/Procurement Manager are as under: -

S. No	Particulars	Recruitment & Promotion Rules
1	Name of the Post	Distribution/Divisional/Procurement Manager
2	No. of Posts	4
3	Classification	Group-A
4	Scale of Pay (expanded notation)	Pay Scale for regular incumbent (s): Pay Band Rs. 15600-39100 +6600 GP in pre-revised scale or Level-21 of the Pay Matrix [₹67,400-2,01,200] as per HPCS (RP) Rules, 2022.
5	Whether Selection Post or Non-Selection Post	Selection
6	Age of direct recruitment	Not Applicable
7	Minimum educational & other qualifications required for direct recruitment	Not Applicable
8	Whether age, educational qualification prescribed for direct recruits will apply in case of promotion	Not applicable.
9	Period of probation, if any	Two years, subject to such further extension for a period not exceeding one year, as may be ordered by the competent authority in special circumstances and for reasons to be recorded in writing.
10	Method of recruitment, whether by direct recruitment or by promotion, secondment, transfer and the percentage of vacancies to be filled in by various methods.	100% by promotion failing which on secondment basis from amongst the officers of the State Govt. Departments/Boards/Corporations & autonomous bodies etc. holding the post in the identical time scale of pay and having the requisite experience.

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11	In case of recruitment by promotion, deputation, transfer, grades from which promotion/deputation/transfer is to be made.	I. By promotion from amongst the Area Manager/Procurement Officer/Sr. Accounts Officer with 3 years of service as such in the Corporation on the basis of pooled seniority with reference to the date from which they get seniority in the service of the Corporation in relevant cadre subject to inter-se-category-wise seniority being maintained. II. On secondment basis from amongst officers of State Govt. or other Boards/Corporations/Autonomous Bodies etc.
12	If a departmental promotion committee exists, what is its composition	ACS/Pr. Secretary/Secretary (FCS&CA) Managing Director Executive Director
13	Circumstances under which the H.P.P.S.C. is to be consulted in making recruitment:	Not Applicable
14	Essential requirement for a direct recruitment:	Not Applicable
15	Selection for appointment to the post by direct recruitment:	Not Applicable
15- A	Selection for appointment to the post by contract recruitment:	Not Applicable
16	Reservation:	The appointment to the service shall be subject to orders regarding reservation in the service for Scheduled Case/Scheduled Tribes/Other Backward Classes/Other Categories of persons issued by the Himachal Pradesh Government from time to time.
17	Departmental Examination:	Not Applicable
18	Power to Relax:	Where the State Government is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing relax any of the provisions of these Rules with respect to any class or category of person(s) or post(s).


Managing Director