

# H.P. State Civil Supplies Corporation Limited

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HPSCSC/Admn.3-1/80-V- -8837

Dated: 10-08-2022

## OFFICE ORDER

By virtue of powers vested in it under Service Bye-laws and Clause 17 (i) of Article 133 of the Memorandum and Articles of Association of H.P. State Civil Supplies Corporation Limited, the Board of Directors of the Corporation in its 170<sup>th</sup> meeting held on 14.07.2022 vide Agenda Item No. 170.11 after recommendations of the Service Committee has approved the amendments in Recruitment & Promotion Rules to the post of Public Distribution Helper.

Consequent upon the amendment, the Recruitment & Promotion Rules for the post of Public Distribution Helper shall be as under: -

S. No	Particulars	Recruitment Promotion Rules
1	Name of the Post	Public Distribution Helper
2	No. of Posts	278
3	Classification	Class-IV
4	Scale of Pay	Pay Band Rs. 4900-10680 + Rs. 1300 GP pre revised/Revised Level-1 of Pay Matrix ₹18000-56,900.
5	Whether Selection Post or Non-Selection Post	Non-selection
6	Age of direct recruitment	Between 18 & 45 years
7	Minimum educational & other qualifications required for direct recruitment	Middle pass
8	Whether age, educational qualification prescribed for direct recruits will apply in case of promotion	Not applicable
9	Period of probation, if any	Two years, subject to such further extension for a period not exceeding one year, as may be ordered by the competent authority in special circumstances and for reasons to be recorded in writing.

*Signature*

10	Method of recruitment, whether by direct recruitment or by promotion, deputation, transfer and the percentage of vacancies to be filled in by various methods.	100% by direct recruitment on daily waged basis or by way of transfer from one post to another of existing personnel in the same Class/grade subject to availability of vacancy and fulfilment of educational qualification.
11	In case of recruitment by promotion, deputation, transfer, grades from which promotion/deputation/transfer is to made.	Not applicable
12	If a departmental promotion committee exists, what is its composition	As may be constituted by the MD.
13	Circumstances under which the H.P.S.S.C. is to be consulted in making recruitment:	Not applicable
14	Essential requirement for a direct recruitment:	A candidate shall be eligible for appointment to Class-IV post(s), if he/she has passed Middle or Matriculation from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.
15	Selection for appointment to the post by daily waged basis:	By Corporation itself.
15- A	Selection for appointment to the post by daily waged basis:	As per Col. No. 10
16	Reservation:	The appointment to the service shall be subject to orders regarding reservation in the service for Scheduled Castes/ Scheduled Tribes/Other Backward Classes/other categories of persons issued by the Himachal Pradesh Government from time to time.
17	Departmental Examination:	Not Applicable
18	Power to Relax:	Not applicable

  
**Managing Director**