

एच.पी. स्टेट सिविल सप्लाइज कारपोरेशन लिमिटेड

पंजीकृत कार्यालय: ब्लॉक नं. 16-17, एस.डी.ए. कमर्शियल
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जी.एस.टी.आई.एन.: 02AABCH4054K1ZV



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2621176, 2627017, 2620539
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Dated: 07-06-2022

No. HPSCSC/Admn.1-1-2016- 3960-3982

“Office Order”

The Himachal Pradesh Civil Services (Revised Pay) Rules 2022 have been notified by the State Govt. vide Notification No. Fin-(PR)B(7)-1/2021 dated 3rd January, 2022. Consequent upon approval of the BOD in its meeting held on 16.03.2022 vide agenda item No. 169.7 and recommendations of the Service Committee as conveyed vide Finance Department letter No. Fin-IF(B)-1/2020 dated 04.06.2022, these Rules and subsequent amendment thereto have been adopted by the H.P. State Civil Supplies Corporation Limited for implementation w.e.f. 01.01.2016.

Now the pay of all the regular employees will be fixed in the revised pay structure w.e.f. 01.01.2016 onwards. As per provisions of Rule 6 (1) of these Rules, employees shall exercise option within a period of one month from the date of issue of this office order. The employees whose date of increment falls on 01.01.2016, shall have the option to draw the increment in the existing scale or in the revised pay structure as per Note 2 below Rule 7. Further, as per provision of Rule 8 (V), a Govt. employee who stands promoted between the period from 1st day of January, 2016 to the date of notification of these rules, may exercise the option for pay revision as per Rule 6 within a period of one month. Apart from above, the option is also available as per provisions contained in Finance Department letter No. Fin(PR)-B(7)-1/2021-(Loose) dated 10th February, 2022. The option once exercised shall be final. Option form(s) is/are attached for ready reference.

The decision w.r.t. payment of arrears w.e.f. 01.01.2016 to 02.01.2022 will be conveyed separately as and when decided by the State Govt. and adopted by the Corporation as per the financial position.

Therefore, all the Officers/Officials working at Head Office and those who were/are working under the control of Divisional/Area Offices on or after 01.01.2016 are requested to exercise their option(s) as stated above on the prescribed proforma enclosed with this office order.

Rajeshwar Coel, IAS.
Managing Director

Encls : Option form(s).

Copy forwarded for information & necessary action to:-

1. The Financial Advisor, HPSCSC Ltd., Head Office, Shimla-9.
2. The Manager Finance, HPSCSC Ltd., Head Office, Shimla-9.
3. All the Managers/Officer, HPSCSC Ltd., Head Office, Shimla-9.
4. All the DM/AM, HPSCSC Limited. They are directed to get all the pay fixation vetted from Head Office on account of revision of pay scales w.e.f. 01.01.2016.
5. Guard file.

Managing Director

Form of Option

(See rule 6)

I _____ designation _____, hereby opt for my pay fixation as per the provisions of letter No. FIN(PR)-B(7)-1/2022 dated 10.02.2022.

Signature _____

Name _____

Designation _____

Salary Code _____

PMIS Code _____

Department/Office in which employed

UNDERTAKING :-

I _____ designation _____, hereby undertake that in the event of my pay having been fixed under the provisions of Finance Department letter referred above, any excess payment or recovery detected subsequently, will be refunded by me. The conditions as prescribed in the ibid letter are acceptable to me and it is clear to me that I shall not be entitled to / claim any arrear on account of enhancement in my revised pay w.e.f. 01.01.2016 to 02.01.2022.

Date :

Place:

Signature _____

Name _____

Designation _____

Salary Code _____

PMIS Code _____

Department/Office in which employed

Form of Option

Option(s) once exercised shall be final

Option No.1

{See rule 6}

I, _____ designation _____, hereby opt for pay fixation by factor of _____ in the revised pay structure with effect from _____ under the Himachal Pradesh Civil Services (Revised Pay) Rules, 2022.

Signature _____

Name _____

Option No.2

{To be exercised by those whose date of increment falls on 1st January, 2016}

{See Note 2, below Rule 7 (II) (b) (iii)}

I, _____ designation _____, hereby opt to draw my increment falling on 1-1-2016:-

- (i) in the existing pay scale: or
(ii) in the revised pay structure.

Signature _____

Name _____

Option No.3

{May be exercised by those who promoted between 1-1-2016 to 3-1-2022}

{See Rule 8 (V)}

I, _____ was promoted to the post of _____ on _____, hereby opt to fix my pay on promotion as under:-

- (i) that my pay may be fixed on the higher post from the date of promotion: or
(ii) from the date of next increment in the lower post w.e.f.

UNDERTAKING

I, hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in Himachal Pradesh Civil Services (Revised Pay) Rules, 2022, as detected subsequently, any excess payment(s) made to me shall be refunded by me to the Government either in lump sum or by adjustment against future payments due to me.

Date: _____

Place: _____

Signature _____

Name _____

Designation _____

Salary Code _____

PMIS Code _____

No. FIN(PR)-B(7)-1/2021-LOOSE
Government of Himachal Pradesh
Finance (Pay Revision) Department.

From

The Additional Chief Secretary (Finance) to the
Government of Himachal Pradesh.

To

1. All the Secretaries to the Government of Himachal Pradesh.
2. All the Heads of the Departments in Himachal Pradesh.
3. All the Deputy Commissioners in Himachal Pradesh.
4. All the Superintendents of Police in Himachal Pradesh.

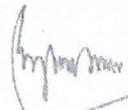
Dated: Shimla-171002, the 10th February, 2022.

Subject: Implementation of Himachal Pradesh Civil Services (Revised Pay) Rules,
2022.- Regarding enhancement of 15% to the employees.

Sir/Madam,

I am directed to invite your attention towards the subject cited above and to say that Governor, Himachal Pradesh, is pleased to order that in the case of employees appointed before 01.01.2016, if the increase in the revised pay fixed under the Himachal Pradesh Civil Services (Revised Pay) Rules, 2022, is less than 15% (fifteen percent) over and above the formulation of existing Basic Pay as on 31.12.2015 plus notional Dearness Allowance calculated @ 113% (one hundred thirteen percent), such Government employee shall be entitled to minimum increase of 15% (fifteen percent), over and above the formulation of existing Basic Pay as on 31.12.2015 plus notional Dearness Allowance calculated @ 113% (one hundred thirteen percent).

2. The Governor, Himachal Pradesh, is further pleased to order that if the increase in the revised pay of government employee appointed on or after 01.01.2016 fixed under Himachal Pradesh Civil Services (Revised Pay) Rules, 2022, as on date of joining in service or on the date of grant of higher Pay Band/ Grade Pay (after completion of two years), as the case may be, is less than 15% (fifteen percent) over and above the formulation of existing Basic Pay plus notional Dearness Allowance calculated @ 113% (one hundred thirteen percent), such Government employee shall be entitled to minimum increase of 15% (fifteen percent), over and above the formulation of existing Basic Pay plus notional Dearness Allowance calculated @ 113% (one hundred thirteen percent).


10/02/2022

3. It is also clarified that in cases where a Government employee has already been placed in higher pay scale between 01.01.2016 and the date of notification of HP Civil Services (Revised Pay) Rules, 2022, on account of promotion, the Government employee shall have the option to switch over to the revised pay structure from the date of such promotion.

4. (I) The Government employee as mentioned in Paras 1, 2 & 3 above opting for minimum increase of 15% (fifteen percent), over and above the formulation of existing Basic Pay plus notional Dearness Allowance calculated @ 113% (one hundred thirteen percent) in accordance with the above instructions shall not be entitled to/ given any arrears on account of enhancement in his revised pay with effect from 01.01.2016 to 02.01.2022.

(II) The above minimum 15% enhancements allowed in the Paras 2 & 3 above shall be subject to the following conditions:-

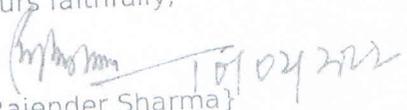
(a) Pay of the Government employee recruited on or after 01.01.2016 and upto 02.01.2022 shall not, in any case, be more than his/ her immediate senior government employee/ employees in the cadre. Similarly, pay of the Government employee promoted on or after 01.01.2016 and upto 02.01.2022 shall not, in any case, be more than his/ her immediate senior government employee/ employees in the cadre. If this condition arises, then the pay of the junior employee will be fixed at the same level as the senior. In case of any wrong fixation of pay due to extending minimum 15% raise, the same shall entail recovery from the salary of the concerned Government employee on its detection at any stage.

(b) The pay of the Government employee fixed in accordance with the above instructions shall not entitle the senior employee to get the benefit of his pay to be refixed under senior- junior pay fixation instructions issued from time to time. The instructions issued earlier on the issue by the Government from time to time shall stand amended to this extent.

5. course.

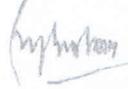
Necessary amendment(s) in relevant rules will be issued in due

Yours faithfully,


{Rajender Sharma}
Deputy Secretary (Finance) to the
Government of Himachal Pradesh.

No. FIN-(PR)B(7)-1/2021-loose Dated: Shimla-171002, the 10th February, 2022.
Copy forwarded to the following for information and taking similar necessary action:-

1. The Principal Accountant General (Audit), Himachal Pradesh, Shimla-171003.
2. The Accountant General (A&E), Himachal Pradesh, Shimla-171003.
3. The Resident Commissioner, Himachal Bhawan, 27-Sikandra Road, New Delhi.
4. The Registrar General, High Court of Himachal Pradesh, Shimla-171 001.
5. The Secretary, H.P. Vidhan Sabha, Shimla-171004.
6. The Secretary, H.P. Public Service Commission, Nigam Vihar, Shimla-2.
7. The Secretary, H.P. Staff Selection Commission, Hamirpur.
8. The Director, Treasuries Accounts & Lotteries / Local Audit Department, Himachal Pradesh, Shimla.
9. All the District Treasury Officers/ Treasury Officers in Himachal Pradesh.
10. The Resident Commissioner, Pangji at Killar, District Chamba, Himachal Pradesh.
11. The Deputy Commissioner, Relief and Rehabilitation, Bias Dam Project, Raja Ka Talab, Kangra, H.P.
12. The Controller (F&A), Department of Personnel, H.P. Secretariat, Shimla-2.


{Rajender Sharma}
Deputy Secretary (Finance) to the
Government of Himachal Pradesh.