

H. P. State Civil Supplies Corporation Limited
(State Govt. Undertaking)
Kasumpti, Shimla-09


No. HPSCSC/Admn./1-1/2022-II - 10560

Dated: 28-11-2025

NOTICE

The Himachal Pradesh Public Service Commission, Shimla vide letter no. 04-5/2024-PSC (R-III) dated 20.11.2025 has recommended following candidate for the appointment to the post of **Trainee Junior Office Assistant (Accounts)** in the Corporation from the waiting list panel, subject to verification of the credentials, genuineness of the Certificates/Degrees etc. and recognition of institutions issuing Certificates/Degrees etc. The verification of Certificates/Degrees etc. of the candidate will be done at **Head Office, HP State Civil Supplies Corporation, Kasumpti, Shimla-171009, till 10.12.2025** during office hours. Therefore, the following candidate is requested to attend the said document verification as per the schedule and ensure to bring the original testimonial/documents along with attested copies of each document as per the checklist enclosed. However, the following candidate will be intimated through registered post/speed post separately. In case, he does not receive any communication, he may still report for verification of his documents/certificates as scheduled above:-

Sr. No.	Roll No.	Name & Address of the Candidates	Category
1	22095116	Rohit S/o Sh. Kanthi Ram, Village Gehal, Post Office Korag, Sub-Tehsil Haripurthar, District Sirmaur, HP-173023	OBC of HP


General Manager (Admin.)

CHECK-LIST

Please ensure to bring the following original testimonials/documents along with attested copies of each.

1. Certificate of Matric or its equivalent qualification from recognized Board of School Education/ University.
2. Certificate of 10+2 or its equivalent from recognized Board of School Education/ University.
3. Marksheet/Degree of B. COM from recognized university.
4. Certificate/Diploma/Degree of higher educational qualification issued from recognized Board of School Education/ University/Institute.
5. Certificate of Character issued by Tehsildar/NaibTehsildar/Gazetted Officer or Member of Parliament/Member of Legislative Assembly at the time of verification of documents/certificates.
6. SC/ST/Category Certificate issued by the competent authority.
7. OBC certificate issued by the competent authority valid on the day of verification.
8. IRDP/BPL/EWS/WFFcategory certificate issued by the competent authority valid on the day of verification.
9. Bonafide Himachali certificate.

